

**MEETING MINUTES**

**City of Jackson Planning Commission**

Teleconference 978-990-5344, 2502245#

Wednesday, June 3, 2020

MEMBERS PRESENT: Sheila Troxel, Sarah Saucedo, Conner Wood, Laura Schlecte, Mayor Dobies, Colleen Sullivan, Jonathan Greene

MEMBERS ABSENT: Clyde Mauldin

STAFF PRESENT: Jennifer Morris

**1. Call to Order**

Chairperson Troxel called the meeting to order at 6:01 pm

**2. Pledge of Allegiance**

Those in attendance recited the Pledge of Allegiance

**3. Adoption of Agenda**

*Commissioner Sullivan moved, with support from Commissioner Wood, to approve the agenda as presented.*

**The motion passed unanimously on a voice vote.**

**4. Consideration of the May 6, 2020 Planning Commission Meeting Minutes**

*Commissioner Wood moved, with support from Commissioner Sullivan, to approve the agenda as presented.*

**The motion passed unanimously on a voice vote.**

**5. Public Comment and Correspondence - None**

**6. Consideration of Applications**

A. Kenjuan Petty - Partial Road Vacation – Gettysburg (unopened)

Staff presented a summary of the proposed road vacation.

*Commissioner Wood moved, with support from Commissioner Sullivan, to accept and place on file the staff report.*

**The motion passed unanimously on a voice vote**

*Commissioner Wood moved, with support from Commissioner Sullivan, to recommend approval of the requested partial road vacation.*

*Commissioner Dobies expressed concerns about cutting off access between Brown Street and the school. Commissioner Schlecte indicated that the road may be needed as a secondary bus route. Commissioner Sullivan concurred with the comments of Commissioner Dobies. Commissioner Saucedo asked for clarification about the process. Commissioner Wood requested that his original motion be rescinded but there was no support.*

**The motion failed on a roll call vote (6-1). Commissioner Wood voted yes based upon the requirements of Roberts Rules.**

**7. Business**

A. 406 S. Blackstone CUP Application – Resource Center

Staff presented a summary of the proposed conditional use permit application for the MyPlace Resource Center to be located at 406 S. Blackstone.

*Commissioner Schlecte moved, with support from Commissioner Saucedo, to accept and place on file the staff report.*

**The motion passed unanimously on a voice vote**

Public hearing was opened at 6:05 pm.

Tammy Falk-Dindoffer, Executive Director of MyPlace summarized the application

Steve Castle, Executive Director of the Jackson Interfaith Shelter summarized the partnership

Letter of Support from Michael and Sheryl Grieve (405, 407, 409, 411 S. Blackstone)

Closed the public hearing at 6:22 pm

*Following a few clarification questions from Commissioner Sullivan, Commissioner Sullivan moved, with support from Commissioner Saucedo, to conditionally approval the requested CUP, the condition being that of a separate fence permit.*

**The motion passed unanimously on a roll call vote**

**8. Commissioner Comments**

Commissioner Wood – could have actually voted no on the partial road vacation request

Commissioner Schlecte – congrats to Commissioner Wood on his wedding and new home

Commissioner Sullivan – community need for uses such as MyPlace

Commissioner Troxel – congrats to Commissioners Wood on his wedding and new home

**9. Next Meeting Reminder**

Chairwoman Troxel reminded the Planning Commission of the next regularly scheduled meeting to be held on July 1, 2020 at 6:00 pm., maybe it will be in person

**10. Adjournment**

*Commissioner Wood moved, with support from Commissioner Schlecte, to adjourn the meeting at 6:38 pm.*

Sincerely,

Jennifer Morris, AICP

Director of Neighborhood and Economic Operations