



## CITY COUNCIL MEETING MINUTES

February 25, 2020

### **CALL TO ORDER:**

The Jackson City Council met in regular session in City Hall and was called to order at 6:31 p.m. by Mayor Derek J. Dobies.

### **PLEDGE OF ALLEGIANCE AND INVOCATION:**

The Council joined in the Pledge of Allegiance. Fifth Ward Councilmember Kelsey Heck offered a moment to acknowledge the life that was lost over the weekend (the young man on Orange Street) and all the families that have been touched by gun violence.

### **ROLL CALL:**

Present: Mayor Derek J. Dobies, Councilmembers Arlene Robinson, Freddie Dancy, Jeromy Alexander, Laura Dwyer Schlecte, Kelsey Heck, and Will Forgrave.

Absent: none.

Also present: Acting City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Assessor Jason Yoakam, City Clerk Andrea Muray, Director of Neighborhood and Economic Operations Jennifer Morris, Director of Finance Phil Hones, Assistant City Manager Shane LaPorte, City Engineer Jon Dowling, and Director of Police and Fire Services Elmer Hitt.

### **ADOPTION OF AGENDA:**

Motion was made by Councilmember Schlecte, seconded by Councilmember Heck to adopt the agenda. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**PRESENTATIONS/PROCLAMATIONS:** none.

## PUBLIC HEARINGS:

### **A. Public Hearing for the Necessity for Street Reconstruction and Water and Sewer Main Replacement – S. Martin Luther King, Jr. Drive, Morrell Street to Mason Street:**

*Hold a public hearing for the necessity for street reconstruction, and water and sewer main replacement on S. Martin Luther King, Jr. Drive from Morrell Street to Mason Street.*

Michael Wisniewski (811, 815, and 817 MLK Jr. Drive) questioned how the planned roundabouts would impact his properties

1. *Resolution ordering the construction and preparation of the special assessment roll.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Robinson to approve the resolution. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Alexander, Schlecte, Heck and Forgrave (6). Nays: Councilmember Dancy (1). Motion carried.

### **Recess as a City Council and Convene as a Board of Review.**

Motion was made by Councilmember Heck, seconded by Councilmember Schlecte to recess as a City Council and convene as a Board of Review. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

### **B. Public Hearing on Special Assessment Roll No. 3414 for Alley Reconstruction of the First Alley East of Mechanic, Cortland to Michigan and Mid-Block Branch Alley.**

Ronald Luce Jr. sent in correspondence in opposition to the method used to calculate the assessment.

Michael Falahee, representing Rick Reardon, appeared before Council to speak in opposition to the special assessment.

1. *Resolution confirming Roll No. 3414.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Heck to approve the resolution confirming Special Assessment Roll No. 3414. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Alexander, Schlecte, Heck, and Forgrave (6). Nays: Councilmember Dancy (1). Motion carried.

**Adjourn as a Board of Review and Reconvene as City Council.**

Motion was made by Councilmember Schlecte, seconded Councilmember Heck to adjourn as the Board of Review and reconvene as City Council. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**CITIZEN COMMENT:**

Citizen comments were heard and the meeting continued.

**PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:**

- A. City Planning Commission Annual Report (2019).**  
*Accept and place on file the City Planning Commission Annual Report for 2019.*
- B. City Summary of Revenue and Expenditures.**  
*Accept and place on file the City of Jackson's summary of revenue and expenditures for seven (7) months ended, January 31, 2020.*
- C. CDBG and HOME Financial Summaries through January 31, 2020.**  
*Accept and place on file the Community Development Block Grant and HOME Financial Summaries through January 31, 2020.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to accept and place on file Items 8A, 8B, and 8C. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**CONSENT CALENDAR:**

- A. Minutes of the Regular Meeting of February 11, 2020:**  
*Approve the minutes of the regular City Council meeting of February 11, 2020.*
- B. Appointment/Confirmation of Acting City Manager to Various Boards and Commissions:**  
*Approve the Mayor's recommendation to appoint/confirm the Acting City Manager Jonathan Greene, to serve on various boards, commissions and committees.*
- C. Jackson Pride Center's Pride Festival:**  
*Approve a request from Jackson Pride Center to host their Pride Festival on Saturday, August 22, 2020, at Horace Blackman Park, Bucky Harris Park, CP Federal City Square, and various downtown streets.*

- D. Orthopaedic Rehab Specialists' 8k/5k Run/Walk:**  
*Approve a request from Orthopaedic Rehab Specialists, P.C. to conduct their annual 8k/5k Run/Walk on Saturday, April 25, 2020, from 6:00 – 11:00 a.m. on the streets of downtown Jackson.*
- E. Jackson Law Enforcement Memorial:**  
*Approve a request from the Jackson Police Honor Guard to conduct their annual Jackson Law Enforcement Memorial on Wednesday, May 6, 2020, at 9:00 a.m. to 2:00 p.m. at CP Federal City Square and Horace Blackman Park.*
- F. Jackson American Association of University Women (AAUW) Flower Sale Distribution:**  
*Approve a request from Jackson American Association of University Women (AAUW) to conduct their Flower Sale Distribution event on Thursday, May 7, 2020, from 7:30 a.m. to 3:00 p.m. at the Grand River Farmers Market.*
- G. Jackson Downtown Development Authority 2020 Cruise Ins and Concerts:**  
*Approve a request from the Jackson Downtown Development Authority, Michigan Theatre, and Jackson Symphony Orchestra to conduct their Cruise In and Concert events on May 22, June 26, July 24, August 28, and September 25, 2020 from 5:00 p.m. to 9:30 p.m. in downtown Jackson.*
- H. Food Truck Tuesdays:**  
*Approve a request from the Jackson Downtown Development Authority, Michigan Theatre, and Jackson Symphony Orchestra to conduct their Food Truck Tuesday events on June 2 & 16, July 7 & 21, August 4 & 18, 2020 from 9:00 a.m. to 2:30 p.m. in CP Federal City Square and Horace Blackman Park.*
- I. Junior Achievement Grand Prix:**  
*Approve a request from Junior Achievement of the Michigan Edge, Inc., to conduct the Junior Achievement Grand Prix on Friday, June 26, 2020, in downtown Jackson.*
- J. Gus Macker 3-on-3 Basketball Tournament:**  
*Approve a request from Experience Jackson to conduct the Gus Macker 3-on-3 Basketball Tournament on Friday, July 24 – Sunday, July 26, 2020, on the streets of downtown Jackson.*
- K. Receipt of Street/Alley Vacation Petition:**  
*Receipt of a petition circulated by Michael Venetis to vacate an alley on the northeast corner of Louis Glick Highway and Jackson Street, and referral to staff for appropriate action.*

**L. Resolution to Repeal the Easement on City-Owned Property Included in the Alley Vacation Resolution Approved on January 2, 1996:**

*Approve a resolution to repeal the easement on City-Owned property included in the alleyway vacation dated January 2, 1996, described as: A 15.5 FOOT WIDE ALLEY RUNNING 132 FEET SOUTH FROM THE SOUTH LINE OF CORTLAND STREET BETWEEN LOT 2 ON THE WEST AND LOT 6 ON THE EAST, BLOCK 2 SOUTH, RANGE 1 EAST, CITY OF JACKSON.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Heck to approve the consent calendar. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**OTHER BUSINESS:**

**A. Ordinance No. 2020-02, Repealing Several Sections of Chapter 4, City Code, to Allow the County of Jackson to Resume Enforcement of Animal Control Protection. (Second/Final Reading).**

**Recommendation:** *Final adoption of Ordinance 2020-02 repealing several sections of Chapter 4, City Code, to allow the County of Jackson to resume enforcement of animal control protection, which will promote proper control and care of animals in the City of Jackson.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Heck to approve final adoption of Ordinance 2020-02. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**NEW BUSINESS:**

**A. Application for Waiver of Underfunded Status – Act 345 Policemen & Firemen Pension.**

**Recommendation:** *Approve the Application for Waiver of Underfunded Status – Act 345 Policemen & Firemen Pension.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve the application for Waiver of Underfunded Status – Act 345 Policemen and Firemen Pension. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: None. Motion carried.

**B. JNET Interlocal Agreement.**

**Recommendation:** *Approve and execute the Jackson Narcotics Enforcement Team (JNET) Interlocal Agreement.*

Motion was made by Councilmember Alexander, seconded by Councilmember Heck to approve and execute the Jackson Narcotics Enforcement Team Interlocal Agreement. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**C. Identify CDBG and HOME Projects for FY 2020-2021, And Establish Preliminary Funding Allocations for those Projects.**

**Recommendation:** *Identify Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Projects for Fiscal Year 2020-2021, and establish preliminary funding allocations for those projects.*

Motion was made by Councilmember Heck, seconded by Councilmember Schlecte to approve the CDBG and HOME projects for fiscal year 2020 and establish the preliminary funding allocations for those projects. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**D. Confirmation of Interim City Manager.**

**Recommendation:** *Consider the appointment of an Interim City Manager.*

Motion was made by Mayor Dobies, seconded by Councilmember Schlecte to appoint Jonathan Greene as the Interim City Manager for the next six months and to discuss his pay at the next meeting on March 17, 2020. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**CITY COUNCILMEMBERS' COMMENTS:**

Mayor Dobies, Councilmember Alexander, Schlecte, and Heck offered comments. Councilmembers Robinson, Dancy, and Forgrave declined to offer comments.

**MANAGER'S COMMENTS:**

Interim City Manager Jonathan Greene offered comments.

**ADJOURNMENT:**

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Alexander. Vote was done by voice with all in favor. Mayor Dobies adjourned the meeting at 7:13 p.m.



## SPECIAL CITY COUNCIL MEETING MINUTES

March 23, 2020

### CALL TO ORDER:

The Jackson City Council met in special session, in compliance with the State of Michigan Executive Order 2020-15, and was called to order at 12:18 p.m. by Mayor Derek J. Dobies.

### ROLL CALL:

Present: Mayor Derek J. Dobies, Councilmembers Arlene Robinson, Freddie Dancy, Jeromy Alexander, Laura Dwyer Schlecte, Kelsey Heck, and Will Forgrave.

Absent: none.

Also present: Interim City Manager Jonathan Greene, City Attorney Matthew Hagerty, and City Clerk Andrea Muray.

### ADOPTION OF AGENDA:

Motion was made by Councilmember Schlecte, seconded by Councilmember Alexander to adopt the agenda. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

### CITIZEN COMMENTS:

All citizen comments submitted were read into the record by City Clerk Andrea Muray.

### PUBLIC HEARING: none.

### CONSENT CALENDAR:

**A. Council for the Prevention of Child Abuse and Neglect’s Pinwheels for Prevention Demonstration:**

*Approve a request from the Council for the Prevention of Child Abuse and Neglect to conduct their Pinwheels for Prevention demonstration from April 1-30, 2020, in Governor Austin Blair Memorial Park.*

- B. Resolution of Support - Aesthetics for the Railroad Bridges at Jackson Street and Mechanic Street:**  
*Adopt a Resolution of Support with the Michigan Department of Transportation of the Aesthetics for the Railroad Bridges of Jackson Street and Mechanic Street.*
- C. Receipt of the Draft 2020-2024 Five-Year Consolidated Plan and 2020-2021 Annual Action Plan Drafts for CDBG/HOME Funds and Authorization to Make Available for Public Comment:**  
*Receive the draft Community Development Block Grant (CDBG) and HOME Investments Partnership Program (HOME) 2020-2024 Five-Year Consolidated Plan and 2020-2021 Annual Action Plan, and authorize distribution to receive public comment.*
- D. City of Jackson 2020 Capital Improvement Bonds - Bond Authorizing Resolution:**  
*Adopt a Resolution Authorizing Issuance of City of Jackson 2020 Capital Improvement Bonds. (MLK Renovation Project)*
- E. Resolution for Alley Vacation - Northeast Corner of Louis Glick Highway and Jackson Street:**  
*Adopt a Resolution approving an alley vacation request to vacate a public alley on the northeast corner of Louis Glick Highway and Jackson Street.*
- F. Resolution for Alley Vacation - South of Trail Street and North of Calhoun Street:**  
*Adopt a Resolution approving an alley vacation request to vacate a public alley on the south of Trail Street and north of Calhoun Street.*
- G. EFM Limited Dividend Housing Association LLC - Revised PILOT Ordinance. (First Reading):**  
*Approve an Ordinance granting a Payment in Lieu of Taxes Exemption to EFM Limited Dividend Housing Association LLC.*
- H. Award of Parks, Cemeteries and Downtown Mowing & Irrigation Contract:**  
*Award the Parks, Cemeteries and downtown mowing and irrigation contract to Picture Perfect Lawn Care, LLC, Grass Lake, in the amount of \$223,046.00.*
- I. 2020 Contract for Local Street Engineering:**  
*Approve the award for the 2020 Local Street Engineering contract to Hubbell, Roth & Clark, Inc., of Jackson, for \$156,080.70, and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*



- J. Award for the 2020 Non-Motorized Trail Contract:**  
*Approval of the award for the 2020 Non-Motorized Trail contract to Rowe Professional Services, Co., Flint, for \$132,804.87, and authorize for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*
- K. Award for the 2020 Contract for Major Street Engineering:**  
*Approve the award for the 2020 Major Street Engineering contract with Hubbell, Roth, and Clark, Inc., Jackson, for \$147,443.80, and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*
- L. City-Owned, H4HH and City Grounds Maintenance Lot Mowing Contracts:**  
*Award the contracts for City-owned, H4HH, and City grounds maintenance lot mowing for the 2020 season to the lowest responsible bidder, Alpha & Omega Construction.*
- M. Purchase of a New Kioti Tractor & Woods Finish Mower - Ella Sharp Park Golf Course:**  
*Award the Parks, Recreation and Cemeteries at Ella Sharp Park Golf Course bid to purchase a new Kioti Tractor and Woods Finish Mower to Budd's All Tractor, LLC in the amount of \$49,030.05.*
- N. Dehumidification System - Water Treatment Plant:**  
*Approve the bid from Aladdin Commercial and Industrial Contracting for the Water Treatment Plant Filter Gallery Dehumidification Project in the amount of \$311,746.00.*
- O. Renew the Bid for Removal of Waste Water Sludge:**  
*Approve the renewal of the bid for removal of the sludge at the Wastewater Treatment Plant by Bio Tech Argonomics, Inc.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Heck to approve the consent calendar. Vote - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried.

**OTHER BUSINESS:** none.

**NEW BUSINESS:**

**A. Local State of Emergency.**

**Recommendation:** *Consideration of the Local State of Emergency declaration.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Heck to continue forward with the local state of emergency declaration, as per the Michigan Emergency Management Act, indefinitely. Vote - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Schlecte, Heck, and Forgrave (6). Nays: Councilmember Alexander (1). Motion carried.

**ADJOURNMENT:**

No further business being offered, a motion to adjourn was made by Councilmember Schlecte and was seconded by Councilmember Heck. Vote - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, Heck, and Forgrave (7). Nays: none. Motion carried. Mayor Dobies adjourned the meeting at 12:47 p.m.