



**CITY COUNCIL MEETING MINUTES**  
May 26, 2020

**CALL TO ORDER:**

The Jackson City Council met virtually, in accordance with State of Michigan Executive Order No. 2020-75, and was called to order at 6:32 p.m. by Mayor Derek J. Dobies.

**PLEDGE OF ALLEGIANCE AND INVOCATION:**

The Council joined in the Pledge of Allegiance. Councilmember Laura Dwyer Schlecte offered a reminder for everyone to stay calm and remember there are two sides to every story.

**ROLL CALL:**

Present: Mayor Derek J. Dobies, Councilmembers Arlene Robinson, Freddie Dancy, Jeromy Alexanders, Laura Dwyer Schlecte, and Will Forgrave.

Absent: none.

Also present: Interim City Manager Jonathan Greene, City Assessor Jason Yoakam, City Attorney Matthew Hagerty, City Clerk Andrea Muray, Assistant City Manager Shane LaPorte, Director of Police and Fire Services Elmer Hitt, Director of Neighborhood and Economic Operations Jennifer Morris, Director of Finance Phil Hones, Director of Parks and Recreation Kelli Hoover, Executive Director of Downtown Development Authority Cory Mays, City Engineer Jon Dowling, Public Information Officer Aaron Dimick, and Neighborhood Outreach Coordinator John Willis.

**ADOPTION OF AGENDA:**

Motion was made by Councilmember Schlecte, seconded by Mayor Dobies to adopt the agenda with the amendment of moving the Public Hearings after New Business in the agenda. Vote - Yeas: Mayor Dobies, Councilmembers Robinson, and Schlecte (3). Nays: Councilmember Dancy, Alexander, and Forgrave (3). Motion failed.

Motion was made by Councilmember Dancy, seconded by Councilmember Alexander to adopt the agenda as presented. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, and Forgrave (5). Nays: Councilmember Schlecte (1). Motion carried.

**PRESENTATIONS/PROCLAMATIONS:** none.

**PUBLIC HEARINGS.**

**Recess as a City Council and convene as a Board of Review.**

Motion was made by Councilmember Schlecte, seconded by Councilmember Robinson to recess as a City Council and convene as a Board of Review. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

*A. Public Hearing on the Special Assessment Roll No. 3412 for the Reconstruction of Water Main on Franklin Street from Brown St. to West Ave.*

Nancy Tumlinson (407 S Brown), Scott and Katherine Damich (1300 W Franklin), John C. Page (1102 W Franklin), Donald Wegrzyn (411 S Wisner), Pat Strine (1004 W Franklin), Barbara Tomb (906 W Franklin), Trever West (912 W Franklin), Nicholas and Grace Greiner (411 S Grinnell), Chris and Susan Hoover (901 W Franklin), Janet Hughes (1001 W Franklin), Shannon Signor (1011 W Franklin), Stephen Rajzer (1109 W Franklin), Candice Dunnigan (1205 W Franklin), Philip Weed (1305 W Franklin), Scott Hirko (1309 W Franklin), Anthony Whyte and Nanette Muntin (1401 W Franklin), Robert and Kathleen Walsh (1409 W Franklin), Thomas Devine (1503 W Franklin), Wiliam Willson (1509 W Franklin), and Emily Kielhorn (1515 W Franklin) sent in correspondence concerning the special assessment.

1. Resolution confirming Roll No. 3412

Motion was made by Councilmember Schlecte, seconded by Councilmember Alexander to adopt the resolution with the change in the 5<sup>th</sup> paragraph, 2<sup>nd</sup> line, “July 1, 2020” to “December 1, 2020”. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Alexander, and Schlecte (4).Nays: Councilmembers Dancy and Forgrave (2). Motion carried.

**B. *Public Hearing on Special Assessment Roll No. 3417 Reconstruction of Water and Sewer Main on Martin Luther King Jr. Dr., from Morrell St. to Mason St.***

1. *Resolution Confirming Roll No. 3417*

Motion was made by Councilmember Schlecte, seconded by Councilmember Alexander to confirm the roll revising the resolution to match the same one done on the previous roll, due date to be by December 1. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Alexander, and Schlecte (4). Nays: Councilmembers Dancy and Forgrave (2). Motion carried.

**C. *Public Hearing on Special Assessment Roll No. 4293 Delinquent Miscellaneous 101 General Fund Accounts Receivable.***

Correspondence from Christopher Newman (800 N Elm Ave) was submitted concerning the special assessment.

1. *Resolution Confirming Roll No. 4293*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to confirm the roll. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**D. *Public Hearing on Special Assessment Roll No. 4294 Delinquent Miscellaneous 252 Building Department Fund Accounts Receivable.***

No correspondence was submitted concerning Special Assessment Roll No. 4294.

1. *Resolution Confirming Roll No. 4294*

Motion was made by Councilmember Dancy, seconded by Councilmember Forgrave to confirm the roll. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**E. *Public Hearing on Special Assessment Roll No. 4295 Delinquent Miscellaneous 641 Public Works Fund Accounts Receivable.***

Randy Fitton (809 Greenwood Ave), Karen Harren (1004 Pigeon), and Angie Soltis (403 McKinley St) sent in correspondence concerning the special assessment.

**1. *Resolution Confirming Roll No. 4295***

Motion was made by Councilmember Schlecte, seconded by Councilmember Alexander to confirm the roll. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**Adjourn as a Board of Review and reconvene as a City Council:**

Motion was made by Councilmember Alexander, seconded by Councilmember Schlecte to adjourn as a Board of Review and reconvene as City Council. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**F. *Virtual Public Hearing to Receive Citizen Comments on the CDBG-CV Substantial Amendment for Homeless Prevention.***

Mary Carey, Mary Hamilton, and Delia Johnson sent in correspondence to be read during the hearing.

**1. *Adopt the Resolution of Certifications, and authorize the Mayor to sign Form SF-424, the Certifications, and any other documentation required for submittal to HUD***

Motion was made by Councilmember Schlecte, seconded by Councilmember Alexander to adopt the Resolution of Certifications and authorize the Mayor to sign Form SF-424, the Certifications, and any other documentation required for submittal to HUD. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**CITIZEN COMMENTS:**

City Clerk Andrea Muray read into the record the citizen comments that were submitted.

**PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:**

**A. Accept and place on File the CDBG and HOME Financial Summaries**

**Recommendation:** *Accept and place on file the CDBG and HOME Financial Summaries through April 30, 2020.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Robinson to accept and place on file. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**CONSENT CALENDAR:**

**A. Minutes of the Regular Meeting of May 12, 2020:**

*Approve the minutes of the regular City Council meeting of May 12, 2020.*

**B. Special Event Application for the Country Boots and Bands Locash Concert**

**Recommendation:** *Approve a request from Country Boots and Bands to conduct The Locash Concert on Saturday, August 29, 2020 at the Michigan Theatre of Jackson.*

**C. Special Event Application for the Junior Achievement Grand Prix**

**Recommendation:** *Approve a request from Junior Achievement of the Michigan Edge, Inc. to conduct the Junior Achievement Grand Prix on Friday, August 28, 2020 in downtown Jackson.*

**D. Application for Safer Grant**

**Recommendation:** *Authorize Director Hitt to apply for SAFER Grant*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve the consent calendar. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**OTHER BUSINESS:**

**A. Adopt Ordinance No. 2020-05, amending the Marihuana Uses Ordinance (Second Reading/Final Adoption)**

**Recommendation:** *Adopt Ordinance No. 2020-05 amending Article XVIII of Chapter 16 of the City of Jackson, Michigan Code of Ordinances, to amend the requirements for medical marihuana facilities and adult-use marihuana establishments.*

Motion was made by Councilmember Alexander, seconded by Councilmember Schlecte to approve the final adoption of Ordinance No. 2020-05. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Alexander, Schlecte, and Forgrave (5). Nays: Councilmember Dancy (1). Motion carried.

**NEW BUSINESS:**

**A. Introduce the Ordinance in First Reading, and forward to Second Reading amendments to the definitions and setback requirements for Cyberschools and co-location for comparable uses.**

**Recommendation:** Approve first reading and advance for second read/final approval the attached Ordinance amendments to chapter 28, Article I, Sec. 28-5 and Article V, Sec. 28-140 of the Code of Ordinances.

Motion was made by Councilmember Alexander, seconded by Councilmember Schlecte to approve the first reading and forward to a second reading. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (5). Nays: Councilmember Dancy (1). Motion carried.

**B. Approve a Resolution to extend NOORP Registration Deadline**

**Recommendation:** *Approve a Resolution authorizing the Department of Neighborhood and Economic Operations to extend the Non-Owner Occupied Residential Property registration deadline under Section 14-9 of the City Code from July 1, 2020 to September 11, 2020.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve the resolution to extend the NOORP registration deadline. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**C. Approve a Resolution from Workers Memorial Park**

**Recommendation:** *Approve a Resolution for Workers Memorial Park as supported and moved to Council by the City of Jackson Parks and Recreation Commission on Wednesday, May 6, 2020.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the resolution. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Schlecte, and Forgrave (5). Nays: Councilmember Alexander (1). Motion carried.

**D. Introduce and approve the City of Jackson Clean Air Ordinance (First Reading)**

**Recommendation:** *Approve the Clean Air Ordinance as Supported and moved to Council by City of Jackson Parks and Recreation Commission.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the Clear Air Ordinance and move to a seconded reading. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Schlecte, and Forgrave (5). Nays: Councilmember Alexander (1). Motion carried.

**E. Approve a Resolution of a contract with the Michigan Department of Transportation for Martin Luther King, Jr. Drive from Morrell St. to Mason St.**

**Recommendation:** *Approve a resolution to enter into a contract with the Michigan Department of Transportation (MDOT) for street reconstruction on Martin Luther King, Jr. Drive from Morrell Street to Mason Street, and authorize the Mayor and City Clerk to execute the appropriate documents.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Alexander to approve the resolution. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**F. Approve Contract Award for Street Reconstruction on Franklin Street to Bailey Excavating, Inc. of Jackson, Michigan**

**Recommendation:** *Approve an award for the contract for the Street Reconstruction project for Franklin Street, from Brown Street to West Avenue to Bailey Excavating, Inc. of Jackson, Michigan at a cost of \$1,651,145.35, and authorization for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent, and authorization for the City Attorney to make minor revisions if needed.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Alexander to approve the contract award. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**G. Approve a Resolution authorizing the levy of a millage in the amount of 1.9996 mills on parcels in the DDA District for fiscal year 2020-2021**

**Recommendation:** *Approve a resolution from the Downtown Development Authority authorizing the levy of a millage in the amount of 1.9996 mills on parcels in the DDA District for fiscal year 2020-2021.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve the DDA Fiscal Year 2020-2021 Budget. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**H. Downtown Development Authority Budget, Fiscal Year 2020-2021**

**Recommendation:** *Approve the Downtown Development Authority 2020-2021 FY budget.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve the Downtown Development Authority 2020-2021 FY Budget. Vote – Yeas: Mayor Dobies Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**I. Approve a Resolution authorizing the Department of Neighborhood Economic Operations to modify enforcement fees for refuse and motor vehicles**

**Recommendation:** *Approve a Resolution authorizing the Department of Neighborhood and Economic Operations to temporarily modify the ordinance enforcement fees in connection with violations of Chapter 12 for refuse and Chapter 17 for unregistered, dismantled, partially dismantled or inoperable motor vehicles until September 11, 2020.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Robinson to approve the resolution. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**J. Establish and approve a temporary polling location for Ward 1**

**Recommendation:** *Establish, by vote of the Council, a temporary polling location for Ward 1, for the 2020 August Primary Election.*

Motion was made by Councilmember Robinson, seconded by Councilmember Forgrave to establish Second Missionary Baptist Church as the temporary polling location for the 1<sup>st</sup> Ward for the 2020 August Primary Election. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.



**K. Approve amendments to the City of Jackson Purchasing Policy to include bidding process for the sale of City owned Homes and Vacant Lot Sales process**

**Recommendation:** *Accept and approve the amendments to the City of Jackson Purchasing Policy to include a standardize process for the sale of City Property.*

Motion was made by Councilmember Robinson, seconded by Councilmember Forgrave to accept and approve the amendments to the City of Jackson Purchasing Policy. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

*A recess was taken from 8:21-8:26 p.m.*

**L. Termination of lease between the City of Jackson and Jackson School of The Arts for property at 145 W. Cortland St., commonly referred to as The Masonic Temple Building.**

**Recommendation:** *Terminate the Lease between the City of Jackson and Jackson School of the Arts for property at 145 W. Cortland St., commonly referred to as the Masonic Temple Building*

Motion was made by Councilmember Forgrave, seconded by Mayor Dobies to table indefinitely. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**M. Amendment to the Special Assessment Ordinance**

**Recommendation:** *To have the City Attorney prepare a revision to the Special Assessment Ordinance to have Special Assessments billed on Property Tax Bills. The revised version of the Ordinance will be placed on the June 16, 2020 City Council Meeting for a first reading.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to direct the City Attorney to prepare a revision to the Special Assessment Ordinance to have special assessments billed on property tax bill and have the revised version of the ordinance be placed on the June 16, 2020 City Council Meeting for a first reading. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Schlecte, and Forgrave (5). Nays: Councilmember Alexander (1). Motion carried.

**N. Approve a Resolution to adopt the Annual City of Jackson Budget**

**Recommendation:** *Approve a resolution adopting the annual City of Jackson budget for fiscal year 2020-2021.*

Motion was made by Councilmember Alexander, seconded by Councilmember Schlecte to approve the resolution adopting the Fiscal Year 2020-2021 City of Jackson Budget. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**O. Amendment to the City of Jackson FY 2020-2021 Budget**

**Recommendation:** *Amend the City of Jackson FY 2020-2021.*

Motion was made by Councilmember Alexander, seconded by Councilmember Schlecte to approve the amendment to the FY 2020-2021 City of Jackson Budget. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

**CITY COUNCILMEMBER’S COMMENTS:**

Mayor Dobies, Councilmembers Robinson, Alexander, Schlecte, Forgrave offered comments. Councilmember Dancy declined to offer comments.

**MANAGER’S COMMENTS:**

Interim City Manager Jonathan Greene offered comments.

**ADJOURNMENT:**

No further business being offered, a motion to adjourn was made by Councilmember Alexander, seconded by Councilmember Forgrave. Vote was done by voice with all in favor. Mayor Dobies adjourned the meeting at 8:55 p.m.



## **SPECIAL CITY COUNCIL MEETING**

May 27, 2020

### **CALL TO ORDER:**

The Jackson City Council met in special session, in compliance with the State of Michigan Executive Order 2020-75, and was called to order at 6:01 p.m. by Mayor Derek J. Dobies.

### **PLEDGE OF ALLEGIANCE:**

Council joined in the Pledge of Allegiance.

### **ROLL CALL:**

Present: Mayor Derek J. Dobies, Councilmembers Arlene Robinson, Freddie Dancy, Jeromy Alexander, Laura Dwyer Schlecte, and Will Forgrave.

Absent: none.

Also present: Interim City Manager Jonathan Greene, City Attorney Matthew Hagerty, and City Clerk Andrea Muray, Assistant City Manager Shane LaPorte, and Public Information Officer Aaron Dimick.

### **ADOPTION OF AGENDA:**

Motion was made by Councilmember Alexander, seconded by Councilmember Forgrave to adopt the agenda. Vote - Yeas: Mayor Dobies, Councilmembers Robinson, Dancy, Alexander, Schlecte, and Forgrave (6). Nays: none. Motion carried.

### **INTERVIEW OF 5<sup>TH</sup> WARD CITY COUNCILMEMBER CANDIDATES:**

#### **6:05 P.M. INTERVIEW PETER BORMUTH**

Council conducted the interview and the meeting continued.

A recess was taken from 6:46-6:49

#### **6:49 P.M. INTERVIEW KAREN BUNNELL**

Council conducted the interview and the meeting continued.

A recess was taken from 7:19-7:23

**7:23 P.M. INTERVIEW SUSAN MURDIE**

**CITIZEN COMMENTS:**

All citizen comments submitted were read into the record by City Clerk Andrea Muray.

**CONSIDERATION OF CANDIDATES:**

Mayor Dobies opened nominations. Councilmember Alexander nominated Susan Murdie. Councilmember Forgrave nominated Karen Bunnell. Nominations were closed after no other candidates were nominated.

Discussion followed. Motion was made by Councilmember Alexander to appoint Susan Murdie to the 5<sup>th</sup> Ward vacancy. The motion died from lack of support.

Motion was made by Councilmember Forgrave, seconded by Mayor Dobies to appoint Karen Bunnell to the 5<sup>th</sup> Ward vacancy. Vote – Yeas: Mayor Dobies, Councilmembers Robinson, Schlecte, and Forgrave (4). Nays: Councilmembers Dancy and Alexander (2). Motion carried.

**ADJOURNMENT:**

No further business being offered, a motion to adjourn was made by Councilmember Dancy, supported by Councilmember Alexander. Vote was done by voice with all in favor. Mayor Dobies adjourned the meeting at 8:07 p.m.